**THE HUDSON-WEBBER FOUNDATION**

**PROGRAM GRANT FINAL EVALUATION REPORT**

In accepting a program grant from the Hudson-Webber Foundation you have agreed to submit an evaluation report. This report is due within one month of the grant termination date specified in the letter accompanying this form.

Please include the following in your report to the Foundation:

1. On the first page of the **Budget Form** included in this evaluation packet, fill in the original budget as presented in the proposal to the Foundation with budgeted amounts by line item. Report the actual cumulative expenditures for those same line items and the percentage variance over the entire grant period. Describe the reasons for any line-item variance greater than 10%.

On the second page of the **Budget Form**, provide a listing of all other sources of funds and amounts used to support the program over the grant period. Identify any funding and sources that were contingent on the receipt of Hudson-Webber Foundation funds.

2. List all program goals and objectives as stated in the original proposal to the Foundation. For each goal and objective, please provide a description of cumulative progress and accomplishments over the grant period using pertinent data to support your conclusions.

a. Please describe progress on the overall change your organization

wanted to make with this grant.

b. If your grant has specific conditions included in the grant

agreement, please report on progress made on those conditions, (e.g

fundraising goals, units completed, specific milestones, etc.).

3. What factors contributed to progress or success of the program, or (for operating support grants) organization’s objectives?

4. What factors hindered progress on what the program or organization hoped to achieve during this grant period?

5. If applicable, how did the activities help address persistent racial inequities and structural barriers to opportunity?

6. What are the most important lessons learned related to the program or the organization’s goals over the grant period?

Your statements covering the above items should be concise. Additionally, please attach any readily available materials or reports that would further inform the Foundation about the program.**Hudson-Webber Foundation Program Grant Budget Form**

|  |  |
| --- | --- |
| **Grantee Name:** |  |
| **Program Title:** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **Original** |  |  |
|  |  | **Budgeted** | **Actual** | **%** |
| **Expenditures** |  | **Amount** | **Amount** | **Variance** |
| (List by line items used in your original proposal) | |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Totals** |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Please describe the reasons for any line-item variance greater than 10% | | |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Hudson-Webber Foundation Program Grant Budget Form, (cont’d.)**

**Grantee:** akoya\_applicantid

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sources of Funds used for this program** | |  |  | **Amount** | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Total** |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **\*\*Please identify any funding that was contingent upon the receipt of Hudson-Webber Foundation funds:** | | | | | |
|  | |  |  |  |  |